

**SUBU School of Foreign Languages**  
**Proficiency Exam Guide**

**Dear attendees, below is a guide for you to inform about implementation of Proficiency exam.**

**The details for the second session are as follows:**

**1.Listening: (at the end of Listening, not more than 10 mins should have passed)**

The students are going to listen to the audios and answer the questions on the screen again.

Within the 5.27 mins long Listening, the instructions are already given to preview the questions before listening or to check their answers after the whole listening. Hence, there is no need to give any extra time or make long explanations.

**2. Speaking: (15 mins. max )**

There will be synchronous sessions to be held with two teachers in each group to implement the exam and grade each student individually.

The teachers will direct the student a question (the prompts are numbered, we ask for a number from the student and ask the corresponding question) and **moderately push** the student to express their ideas.

\*\*\* Since this will be an “Impromptu speech”, the student will be given 1 minute to think and 2-3 minutes will be given for the answer.

**2. A picture description task**

For the 2nd part, picture description, the teachers just need to make sure that the student understands the instruction. The students are expected to speak about the pictures.

**1. Writing: (20 mins max)**

Writing skill will be assessed by means of an IELTS Type I question in which a prompt is given and the student is asked to form a well-organised paragraph ( approx.150 words) in line with the conventions of writing. The students will write their paragraph on a doc shared and will share the screen while the camera is also on.

When the time is up, the student cannot write any further.